Grey Street
Primary School Traralgon

Grey Street Primary School Policy

Personal Property

Reviewed by School Council Policy Sub Committee:	**July 2025**
Next Review:	**July 2028**

Our purpose is to empower resilient learners to think critically, actively problem solve, be respectful and positively contribute to their world.

At Grey Street that means that we are all active and resilient learners, who learn in different ways. We challenge and support each other with our learning through setting goals, working persistently, problem solving, using feedback and reflecting on our progress. We value a culture of collaboration and mutual support that is focused on achieving success for all staff, students and members of the school community.

At Grey Street Primary School we are committed to maintaining a safe and inclusive environment for everyone, everywhere, all of the time.

Help for non-English speakers

If you need help to understand the information in this policy please contact Grey Street Primary School.

Purpose

To explain Grey Street Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

Scope

This policy applies to all school activities, including camps and excursions.

POLICY

Grey Street Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Grey Street Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Grey Street Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of value to school, they will be confiscated and stored securely in the school office storeroom until the end of the day, when the items may be collected by the student and/or parent.

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COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff handbook/manual
- Hard copy available from school administration upon request

REVIEW CYCLE

Policy last reviewed	July 2025
Consultation	Presented for review with the School Council in July 2025.
Approved by	Principal
Next scheduled review date	July 2028