

## Prep – Parent Payment Arrangements

Dear parent/guardian,

Grey Street Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels
- Enhanced digital learning opportunities
- Maintain school grounds

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

### Financial Support for Families

Grey Street Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund
- Second hand uniform store
- State Schools Relief Fund
- Referrals to external agencies

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Ashlee Johnson - Business Manager:

Ph: 03 51742055 | Email: [grey.street.ps.traralgon@education.vic.gov.au](mailto:grey.street.ps.traralgon@education.vic.gov.au)

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Yours sincerely,



Dean Gray  
**Principal**

*Luke Hornstra*

Luke Hornstra  
**School Council President**



*Under the Department of Education and Training's Parent Payments Policy, Victorian government schools are required to provide transparent information to their school community on voluntary parent contributions.*

*Please find below our parent payment arrangements for 2024.*

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Individual student items (formally known as Book Box): (\$53) <ul style="list-style-type: none"> <li>• Prep Satchell</li> <li>• Home Reading Diary</li> <li>• Stationary (Pens, pencils, etc.)</li> <li>• Writing books</li> </ul> Classroom Consumable Items: (\$165) <ul style="list-style-type: none"> <li>• Shared classroom stationary</li> <li>• A3 &amp; A4 Paper – including writing, graph, tissue and coloured paper</li> <li>• Printing and photocopying of worksheets and learning materials</li> <li>• Posters/charts</li> <li>• ICT Devices – provision of devices from the shared classroom sets</li> <li>• Online subscriptions</li> <li>• Life Education Van Textbook</li> <li>• Art – paint, crayons, canvas, glitter, coloured paper</li> <li>• PE – equipment</li> <li>• Performing Arts– instruments &amp; equipment</li> </ul>	\$218.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<ul style="list-style-type: none"> <li>• Student wellbeing programs</li> <li>• First aid equipment</li> <li>• School grounds maintenance and improvements</li> <li>• Student and parent communication tools (Compass)</li> </ul>	\$30.00
<b>Total Amount</b>	<b>\$248.00</b>

### Extra-Curricular Items and Activities

Grey Street Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>	<b>Purchase (Please tick)</b>
Swimming Program (Optional)	\$10.00	
End of year excursion (Optional)	\$25.00	
<b>Total Extra-curricular Items and Activities</b>		
<b>These items will be individually invoiced at the time of the event</b>		



### Total

Category	
Curriculum Contributions	\$218.00
Other Contributions	\$30.00
Extra-Curricular Items and Activities <i>(To be invoiced through Compass Events at time of the event)</i>	\$35.00

### Payment Methods

Compass Pay	Parents are able to make Parent Payments and pay for school excursions using a credit card via the Compass Parent Portal. This can be accessed through: Payment Centre   School Fees on the Compass Home Page
In person / phone	At the General Office using Cash, EFTPOS
Credit Card Form	By credit card using the form below <b>(Payment will be taken on 29<sup>th</sup> January 2024)</b>
Centrepay	Available for families who receive Centrelink benefits. Please ask at the General Office for details and an application form

**Please note: Payments will be uploaded to Compass Billing at the start of the 2024 School year. We are unable to process payments for next year until January 2024.**

### Credit Card Authorisation Form

Credit Card Payment (processed on 29 <sup>th</sup> January 2024)	Tick if paying
Curriculum Contributions      \$218.00	
Other Contributions              \$30.00	
<b>TOTAL:</b>	<b>\$</b>
<b>STUDENT NAME:</b>	
<b>PARENT NAME:</b>	
<b>Card Holder Name:</b>	
<b>Card Number:</b>	
<b>Expiry Date (mm/yy):</b>	<b>Security Code (CVN):</b>
<b>Signature of Card Holder:</b>	



## Parent Payment Policy – One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

